

Dear Professor [name],

As you may be aware, Diwali, the festival of lights, is celebrated this year from [insert dates]. I will be observing Diwali which will impact my ability to [assignment/evening event] in [class].

I kindly ask for your understanding and support in allowing me to [x].

I assure you I am fully committed to maintaining my academic responsibilities and completing all coursework, and with your flexibility I will be able to fully engage in the course.

I would greatly appreciate your consideration of my request. Please let me know if any additional information can help you in making your decision. The Center for Interfaith Dialogue has more information about Diwali resources and policies as well:

<https://interfaith.wisc.edu/diwali-resources-and-policies/>

Thank you for your consideration and support,

[Name]